

Williamsburg Plantation Homeowners Association, INC.

Recreation Field and Pavilion Contract

Homeowner/Resident Name:	Phone Number:
Street Address:	Email:
Date(s) Requested:	Times of Use: *Check in Time: Check out Time:
Type of Event : _____ _____	
Brief description of the event including additional outdoor equipment and/or entertainment: _____ _____	
Please check the Amenities needed: Bathrooms: _____ Concession: _____ Electrical Outlet: _____ Water Facet: _____	
Please check if you are bringing any of the following items: *Grill: _____ Waterslide: _____ Bounce house: _____ Musical Entertainment: _____ List other items not listed: _____	

*** Ashes from the use of a charcoal grill must be removed from the premises and not dumped in the tree line.**

*** The requested date of reservation must not be more than 90 days in advance from the submission date of this form.**

*** This form must be submitted to management at least 14 days prior to the requested reservation date with all required information and payments. Management will not guarantee approval or consideration if submitted outside of the 14-day window.**

The Responsible Williamsburg Plantation Resident/Homeowner agrees to the following conditions. Please review and initial in all the blank spaces next to each condition.

{ } **Initialing will signify I have read, understand, and will agree to abide by each condition.**

{ } Residents/Homeowner must be current on all dues and assessments. A \$50 refundable deposit is due upon submission of the request form.

{ } The use of water from the concession building for the use of waterslides or water activities requires a non-refundable \$15 fee.

{ } Resident is responsible for removing all trash and debris from the area. The resident will forfeit their deposit if premises are in an unacceptable condition or damaged.

{ } Kitchen usage is strictly limited to pre-packaged foods.

{ } Resident is responsible to provide general supervision and control over all activities and persons to prevent injury or damage. A designated point of contact must be named, and on-site for the entire rental which includes set-up and tear down.

{ } Any damages to WPHOA Recreational Field and Pavilion facilities (i.e., lights, parking lots, landscaping, etc.) caused by the resident or their event participants will be the financial responsibility of the resident. Any costs incurred for damages must be paid within 28 days to the Williamsburg Plantation Homeowners Association or its representative.

{ } Resident will adhere to all City, County and State regulations regarding outdoor parties, recreational events, and park functions.

{ } Resident agrees to submit a current homeowner's insurance policy, and/or certificates of liability for any outside vendors, reflecting adequate coverage for the planned use of outdoor equipment and/or entertainment (i.e., bounce houses, inflatable activities, dunk tanks, etc.).

{ } If parking on the street is required, guest can only park on the street side adjacent to the Pavilion and the soccer field.

{ } Resident will inspect the premises with a Board Member prior to the start of the event and signing of this contract; and upon completion of the event. All park and pavilion facilities shall be returned in the same condition as found prior to the event.

I HAVE READ AND AGREE TO ALL FEES, GUIDELINES, RULES, AND REGULATIONS. By signing, I am certifying the I agree to the conditions I initialed above regarding usage of Williamsburg Plantation Pavilion and Recreation Areas.

Signature of Responsible Williamsburg
Plantation Resident/Homeowner

Signature of Board Member

Check In Inspection: By my signature, I accept the condition of the Williamsburg Plantation Pavilion and Recreation Areas that I have reserved for my event.

Signature of Responsible Williamsburg
Plantation Resident/Homeowner

Signature of Board Member

Check Out Inspection: By my signature, I confirm the event is complete and the conditions listed above regarding usage of the Williamsburg Plantation Pavilion and Recreation Areas have been met.

Signature of Responsible Williamsburg
Plantation Resident

Signature of Board Member

* A Board Member will meet the Resident/Homeowner at the check in and check out time to do a walk through and sign this contract. Board Member will return this form to AGR for homeowner to receive their deposit.